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03 REGISTRY
FILE *Bytens*

5 FEB 1981

MEMORANDUM FOR: Acting Deputy Director for Administration

FROM:
Director of Security

SUBJECT: Office of Security Significant Activities
Week of 29 January 1981 (U)

REFERENCE: DDA Administrative Instruction No. 74-5

1. This memorandum is for information only. (U)
2. The activities of the Office of Security during the week of 29 January - 4 February 1981 were highlighted by the following items:



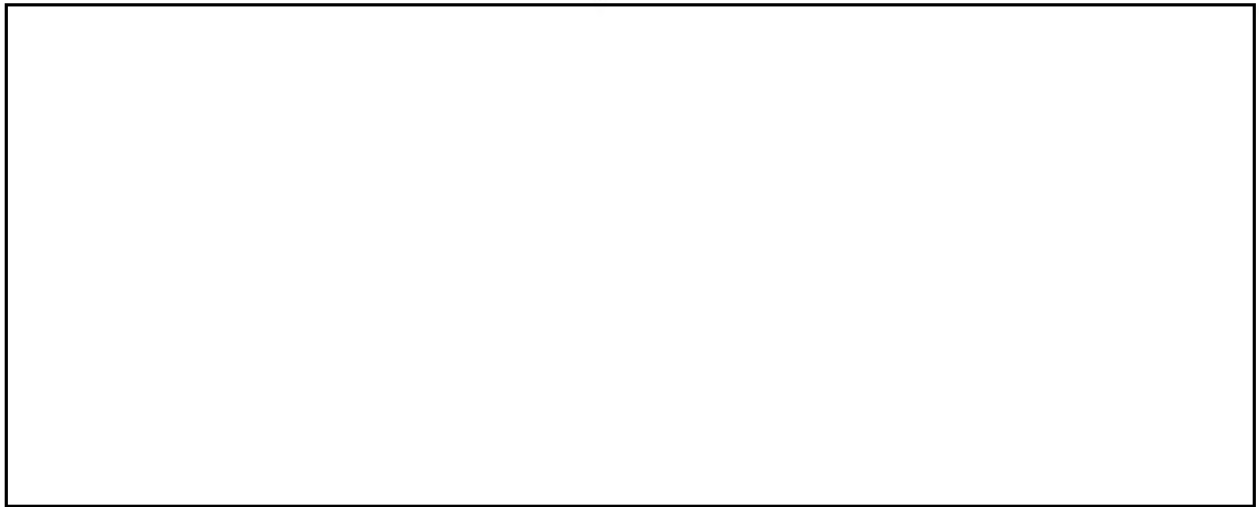
c. On 29 January 1981, the Security Education Group (SEG) presented a security update to the Terrorist Group/IAD/DDO. The session was lengthy, lively, and well-received. SEG also attended a meeting of the DCI Security Committee Security Awareness Working Group which featured a visit by an audiovisual specialist who provided advice and guidance regarding available teaching/briefing aids and their application in awareness programs. (C)

WARNING NOTICE
INTELLIGENCE SOURCES
AND METHODS INVOLVED

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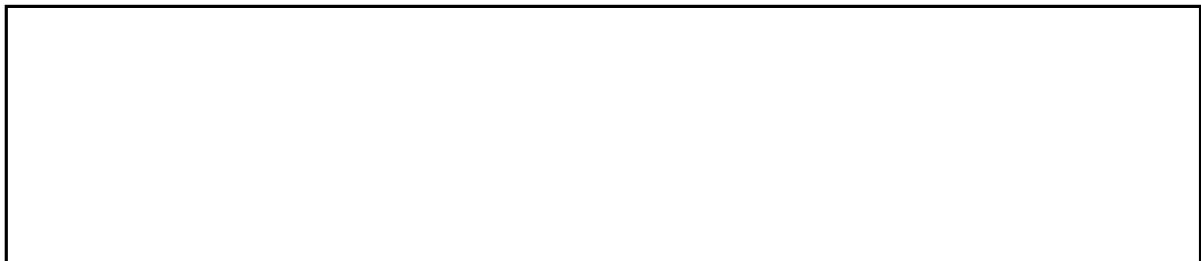
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e. At the request of the Department of State, a special two-day course in document destruction devices was afforded six Seabees scheduled for overseas assignment. (U)

f. On 29 January 1981, ISSG personnel met with representatives of the U.S. Secret Service, at their request, to provide guidance regarding their efforts to develop a security program for the protection of sensitive computer operations. (U)



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h. On 30 January 1981, a representative of the Office of Physical Security, Department of the Treasury, was briefed by a member of the Office of Security on presentation of Defensive Area Briefings. The discussion included those Government agencies that provide pertinent information and a review of recordkeeping attendant to briefings. (U)

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